

Important Document Requirements and Dates for Armstrong Parents and Guardians whose Child is Applying to the Bucks County Technical High School for the 2015 – 2016 School Year

If your child plans to apply for admission to [the](http://bcths.com/) Bucks County Technical High School (BCTHS) for the 2015 – 2016 school year, he/she needs to secure an application from the BCTHS <http://bcths.com/> and complete the following:

Thursday, November 6, 2014

BCTHS will be holding their Open House from 7 p.m. to 9 p.m., and you will be receiving a postcard invitation from them. If you have any questions, please call the BCTHS at 215-949-1700 ext. 2976.

Friday, November 14, 2014

The following BCTHS documents are due to Armstrong's Guidance Department:

1. **Counselor Forms 1 and 2**
2. **Principal Form**

Your child will also need to give the **Teacher Recommendation Form** to the Armstrong Teacher of his/her choice by **Friday, November 14, 2014**. The teacher will turn it into the Armstrong's Guidance Department.

Please remember to have your child write his/her full name, etc., on each of the documents.

Armstrong Guidance Department will forward the following documents to the BCTHS:

1. **Counselor Forms 1 and 2**
2. **Principal Forms**
3. **Teacher Recommendation Form**
4. **Official Transcript from Grade 7**
5. **First Marking Period Report Card for 2014 – 2015 School Year**
6. **Disciplinary and Attendance Records for Grades 7 and 8**
7. **IEP and ER/RR if needed**

Monday, December 1 to Friday, December 5, 2014 – 7:00 a.m. to 3:00 p.m.

The following documents are due to the BCTHS by parents and guardians:

1. **Biographical Information Form**
2. **Essay**
3. **Area of Interest**

When these **three** documents are accepted by the BCTHS, you will receive your child's **Lottery Number**. Keep this in a very safe place.

Thursday, December 18, 2014 – Lottery Drawing - Tentative Date

Your child's **Lottery Number** will be placed into a lottery spinner with all of **Numbers** from Bristol Township students. Each Lottery Number is then order in which the applications are reviewed for admission. It does not guarantee acceptance. This event is videotaped. Please contact the BCTHS at 215-949-1700 ext. 2976 to determine the exact date, time, and location of this event.



the other **Lottery** pulled determining the

Friday, March 13, 2014 – Decision Letters are Mailed to Parents and Guardians

It is very important to remember to meet all deadline dates. If you have any questions, please contact Karla Jones, Armstrong's Eighth Grade School Counselor by scheduling an appointment, emailing her at kjones1@btsd.us, or calling 215-945-2570. Thank you.